

## The Bay School Winter Faire 2018

Held on the Bay School campus, this successful and entertaining weekend begins with a wine and hors d'oeuvres Opening Night Party on Friday evening, November 30<sup>th</sup>, that averages 400 invited guests. Our full-day Winter Faire runs on Saturday, December 1st from 10 to 3 and attracts approximately 1,200 fairgoers. Dozens of Bay School parents are on hand both days to ensure a smooth, fun event for all.

The Bay School campus is comprised of several buildings, all of which showcase different components of the Faire. Emlen Hall features the work of 20-juried artisans, "The Studio" located in the lower level of Emlen Hall, showcases our Silent Auction and "Coffee House". Here you can set and relax, enjoy excellent coffee, homemade treats and musical musings from our acoustic soundstage. Food venues are plentiful. Children's crafts, music, and The General Store are all part of the festivities.

Daylong entertainment features live background music in Emlen Hall, acoustic music in The Studio, and larger bands in the Rousseau Building. Lunch service is available for all vendors, and free coffee and tea is served all day. For questions regarding housing, please contact the school.

The Bay School is responsible for all aspects of event publicity, such as newspaper advertisements and press releases, an event program, full-color poster distributed to dozens of locations, the Opening Night party invitation and guest list, road signs and banners.

Selection: The Bay School Winter Faire is committed to offering fine-quality, handcrafted items. We seek a balance between previous exhibitors and newcomers and a wide variety of crafts. We select exhibitors who create high-quality crafts using natural materials, and who make what they sell.

Dates and Times: Friday, November 30th from 6 p.m. to 9 p.m.  
Saturday, December 1st from 10 a.m. to 4 p.m.

Artist Set-up: Thursday, November 29th from 3 p.m. to 6 p.m.  
Friday, November 30th from 9 a.m. to 5 p.m.

Event Admission: The Friday night Opening Party is for invited guests only. Saturday is open to the public. Admission is free.

## The Bay School Winter Faire 2018

To Apply: **Please mail the application form and booth fee by July 3, 2017.** If you prefer to drop off your application at the school, please call first (207) 374-2187. All applications must include digital examples of your work, or a web address that features the type of work you intend to exhibit at the Faire. Please clearly reference your application name on all emailed images. Images must be received by July 3rd as well.

**Booth Fees:** Our booth fee is \$125.00. The booths are 8' wide in the back with 8 feet frontage, 6' on the two sides. We also have two booths available that are 10' wide and 4' deep. Your booth assignment will be given to you when you are notified of your acceptance.

**Display:** We require pole and drape backdrops (or similar style) for interior booths. Booths on the periphery have a painted wooded wall as a backdrop, please do not place nails or screws in the wall.

**Acceptance:** Accepted artists will be notified by email. Please note that acceptance is non-transferable and only exhibitors accepted into the Faire may use their assigned spaces. In the event of a conflicting show date, an accepted artist may send a representative in his/her place.

**Artist Parking:** Artists have drop-off access during scheduled set-up hours. In addition, artists may drop off up to 8:30 a.m. the morning of the Faire. Artist parking is across the street from the school to allow for the maximum number of visitor spaces on campus. Overnight parking on campus is not permitted.

**Artist set-up:** Thursday, November 30 from 3 - 6 pm

Friday, December 1 from 9 am - 5 pm

### **Winter Faire Vendor**

#### **Attendance requirements.**

Pre-Faire Party: Friday, December 1 from 6 pm – 9 pm

Winter Faire: Saturday, December 2 from 10 am - 3 pm

**Weather:** The Winter Faire is a “rain or shine” event. In case of severe weather please call the school at (207) 374-2187 for more information.

**Photographs:** The Bay School reserves the right to use photographs taken during Winter Faire in future publicity, school publications, and on its website. If you have any questions or concerns regarding photograph use please contact the school.

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Bay School Winter Faire 2018 APPLICATION FORM

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Product Description:

\_\_\_\_\_

\_\_\_\_\_

1. Overall price range of products: \_\_\_\_\_

2. Approximately what percentage of your items are under \$30? \_\_\_\_\_

Samples:

Attached digital images to winterfaire@bayschool.org

OR

( ) Visit my website \_\_\_\_\_

Description/photograph of Booth Set-up:

The Application Deadline is July 3rd, 2018. Only complete applications will be considered. Please mail your application and booth fee to:

**The Bay School Winter Faire 2018  
P.O. Box 950  
Blue Hill, Maine 04614  
207-374-2187**

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For Bay School Use Only

Date Received:                      Complete:                      Images Received:                      Status: